

[CLA]

MEMBERS

REPORT

Year ending June 30, 2020

August 2020

Dear Members,

I hope that the summer months offered you moments of reprieve, rest, reflection and reconnection with friends and loved ones during these unique times.

Let me take a moment to introduce myself. My name is Neil Muth and I am the new Church Manager, as of June 1. I've previously spent 23 years of my career in a Pastoral Ministry role and for the last 15 years I've been involved in Management in the trucking industry. In my new role at CLA, I am the liaison between CLA and Controllership Plus (our financial controllers). I also provide oversight to these team's: facilities, hospitality, café / kitchen leads and have other administrative duties. These past 3 months I've been very involved in the COVID-19 procedures so that ministries can meet again. Although it's been a steep learning curve, I'm excited to be here and work alongside so many wonderful staff and volunteers.

Our Annual General Meeting is Sunday, September 20, 2020 at 12 PM and it will be different than any AGM we've had due to COVID-19 restrictions. Our meeting will be held online where you can watch it by live stream (like our church services) and participate by voting and interacting through online platforms. You will receive instructions on how you can connect.

For a few of you who don't have access to a computer we have room for 25 people to participate in person at the meeting. If that's you, please contact me at nmuth@clachurch.com so a space can be reserved for you.

I would like to remind you of the privilege it is to be a member at CLA and that your participation at the AGM is vital and expected. Business cannot be conducted without the necessary number of members participating.

Over the past months the Church Board has been prayerfully walking through the process of selecting potential candidates for the Board Leadership Team. The four individuals being recommended for your ratification at this year's AGM are as follows:

- Jeff Chapman - currently serving
- Ian Martens
- Ben Neff
- Mallory de la Rambelje

These individuals, and their spouses, have gone through an extensive qualification process to get to this point. Our by-laws and policies outline what "qualified" mean and that information is available to you upon request. A brief profile of each of these candidates is included in this booklet. If you know of any valid reason that would "disqualify" a candidate, please make it known to one of the current Leadership Team members.

You will also find within this information packet the following:

- Agenda for the September 20, 2020 AGM
- Pastor Derrick's report
- The minutes of last year's September 15, 2019 AGM
- Annual Financial Statement summary

I look forward to participating with you at our AGM.

Blessings,



Neil Muth - Church Manager

Mark on your calendar and plan to attend:

Annual General Meeting

Sunday, September 20 at 12 PM
Live Online

The agenda for the Annual General Meeting is as follows:

1. Welcome & Prayer
2. Pastoral Report
3. Business Minutes / Motions
4. Ratification Vote of Board Members
5. AGM Reports
6. Treasurer's Report
7. Adjournment

AGM Pastoral Report (2019-2020)

Lead Pastor, Derrick Hamre

On Thursday, March 12, I made my way to CLA to make a video announcement. Due to Covid 19 CLA would have to curtail large gatherings for a few weeks. I hoped we'd be back together by Easter. The pandemic of 2020 has hung over our church, families and activities like a pall. It is hard to talk about this past year without talking about the "elephant in the room".

Due to the pandemic, church priorities had to shift. The quick pivot had to embrace our new context. We immediately pruned down some activities and focused on 4 key priorities.

1. Care - It's been vital to care for individuals and families as they experience life in a pandemic. We launched a phone campaign to reach out to everyone at CLA. To my knowledge this has never been done before. This allowed us to check in with hundreds of people and to pray with them. It helped us update our database. It coincided with a significant benevolence program to aid families in making ends meet.
2. Online Presence - Sunday Celebration (worship & preaching), Kids Ministry, Mornings with Her, CLA campuses and Recovery Church had to shift towards an online expression. Soon Youth, Young Adults, Bible Studies and prayer meetings followed. Our goal was to help people experience something familiar and to experience the continued work of the Spirit. As the Bible teaches, we honoured those in authority and worked in a proactive way to protect our families and neighbours. We helped tutor people in finding our website, getting connected on Sundays and giving online. We started using Facebook, Zoom, YouTube, Instagram and Live Church platforms. Everyone was on a steep learning curve, including pastors and staff. For the most part, it went forward in a smooth way, although recent Sunday live challenges were discouraging.
3. Essential Services - From the beginning I wanted people to know that the church was NOT CLOSED. First, as an essential service our Sunbeam in Langley remained opened and our offices would as well. Second, the pastors were available to help people in their spiritual journey and through challenges. Third, small groups of people, including some of our prayer meetings continued to take place. For example, our Tuesday 6am prayer meeting in Langley never missed a beat.
4. Outreach - This year was declared "The Year of Salvation" and since September many of us have been praying for 5 people every Friday (over 6,000 in total) to come to know Jesus Christ. We've asked God to open opportunities for witness and sharing our faith. The pandemic allowed new opportunities. Community actually turned to us for help, and we were there with love and benevolence. Through the school district, Bus Ministry, City Serve, grocery cards, Hello Church campaign as well as our ongoing neighbourhood initiatives God opened doors for us to demonstrate and share Christ's love. Both the Maple Ridge and Sooke campuses took new steps towards developing their own "City Serve". Through the sermon series "Isolated & Not Alone" we had people join in on Sundays who had never been to church before. Recently 9 family members were baptized in water!

There have been challenges for sure. We had to move half our giving from "Sunday offerings" to online or mail in. We had to reduce staff and in 15 cases the temporary layoffs were made permanent. We had technical challenges to make church online as good and as accessible as possible. Isolation caused emotional distress and depression. It was sad not to be able to

visit the sick in hospital or to restrict family funerals to small graveside events. But through it all our online church grew, new people connected with CLA and new Life Groups sprouted up. Finances, after taking an initial hit, rebounded and by year end tithes & offerings were only down 6%, amazing! Due to reductions, refocus and hard work we ended the year with a surplus. All the challenges brought new prayer initiatives including a large pre-service prayer meeting on Zoom. Personally, I've given out over 150 "How to Pray" books. Peter Friend has challenged us to join a 24/7 prayer initiative on our website, fanning the fires of prayer. This is building on the Prayer Covenant Card launched in January and the Friday Five from last September. This fall our Kids Ministry will be teaching our children how to pray. Our fasting & prayer team, emergency prayer team and deliverance prayer ministry continue to function. The blossoming of prayer in the midst of global uncertainty is one of the great stories of our year.

In the midst of the current pandemic I don't want us to miss that the ministry year started strong. At the AGM we elected three women to our church board, an important historical breakthrough. By God's grace and help we have helped plant The Way church in Vancouver and The Helm Recovery Center in Nova Scotia. We raised over a million dollars for missions, had one of our largest Alphas ever and saw thousands connect with us through the Christmas season. In February we partnered with important initiatives to stop human trafficking, we helped buy property in Ethiopia for leadership development and release new people into global missions. Our affordable housing project continues to move forward to bring relief to folks living on the margins. Our Sunbeam Daycare has won awards, Maple Ridge's Heart for the House brought some amazing renovations, and Sooke Campus began exploring ways to expand. New leadership came to us through the Training Collective, mentoring young university and college students for ministry. Pastor Rob helped develop new mentoring relationships that strengthened and blessed people. We had to say goodbye to some amazing people this year, including Pastor Jeremy King and Pastor Jason Ballard. They served us with a deep commitment to God and the CLA church family. In God's sovereignty, we also welcomed a new Church Manager, Neil Muth and new Young Adult Pastors Bryce & Rachelle Lefebvre. I hope you get to meet them soon.

No one will ever forget 2020. We will talk about it and pass on stories to the next generation. Families experienced more time together and increased spiritual times, in many cases doing what Family Ministries has tried to do for years. In the spring I asked you, "years from now, how do you want to be remembered from this pandemic?" As the pandemic continues, it remains a good question. Will we be driven by fear or faith? Will we see new opportunities or avoid change? Will we rise to the challenges or simply wait for the storm to pass? Personally, I think our best days are in front of us. Please continue to pray, be alert to opportunities, reach out to your church family in love. Continue to give generously and with discipline to advance the Kingdom of God through CLA.

I want to thank our staff for their incredible flexibility during an unprecedented year. For those who have faced changes, thank you for your courage and faithfulness to God. In all the ups and downs of this year I've tried to communicate both honestly and clearly. I've prayed daily for wisdom. CLA has endeavored to act with kindness and generosity. I want to thank the Board for their important deliberations, the committees for helping to guide our church, and the volunteers who gave unselfishly. To our church family, thank you for your faithfulness in prayers, giving and witness. To my wife, thank you for your patience in my grief and for sharing the heavy burden of ministry. We have a great church! It has been an important year of change. Well done CLA! My gratitude to the LORD runs deep.



Pastor Derrick Hamre

Minutes of the 2019 Annual General Meeting

September 15, 2019 at 1:15 PM

Langley Campus with Maple Ridge members attending LG & Sooke Harbour Campus members via Skype

- 1. Opening** – Pastor Derrick Hamre welcomed all those members and adherents who were present in Langley and Maple Ridge in attendance, and Sooke campus via video link
- 2. Welcome New Members** – Pastor Derrick acknowledged and welcomed new members that were accepted into CLA membership during 2018/2019. Those in attendance stood to be acknowledged.
- 3. Voting Bar & Quorum Established** – There were 680 eligible members with a quorum of 100 required. 185 members (27%) were present and registered in Langley and Sooke Harbour via the live two-way video link.
- 4. Parliamentarian** – Peter Fassbender and Fred Fulford were introduced as the meeting parliamentarians.
- 5. Appointment of Recording Secretary** – Philippe Straforelli, Secretary of the Board, was noted as the recording secretary for the meeting.
- 6. Acceptance of Previous AGM Minutes**
The minutes of the September 16, 2018 Annual General Meeting which were distributed to all members as part of the AGM notice and document package were accepted with no follow-up business required.

The Special Meeting minutes of February 19, 2019 were moved to be accepted with no follow-up business required.

Moved and Seconded.

Carried

7. Ratifications of Leadership Team (LT) Nominees

Pastor Derrick expressed appreciation to Ian Martens, Joshua Krisnawan and Philippe Straforelli for their years of service on the Leadership Team as their current term expires.

He explained the process conducted by the Board Nominating Committee and introduced the five nominees and the motion for ratification of Board nominees. The nominees for a two-year term on the Board are:

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|----------------------|-------------------|----------------|
| 1. Elaine Barendregt | 3. Debbie Mohamed | 5. Vicki Yeats |
| 2. Peter Fassbender | 4. Mark O'Reilly | |

Elaine Barendregt, Debbie Mohamed and Vicki Yeats are new nominees. Peter Fassbender and Mark O'Reilly are eligible for an additional two-year term. A secret ballot was held and the results of the eligible ballots cast were:

Elaine Barendregt- 191 – Yes; 2 – No for a 99% approval
Peter Fassbender – 184 – Yes; 9 – No for a 95% approval
Debbie Mohamed – 183 – Yes; 8 – No for a 96% approval
Mark O'Reilly – 191 – Yes; 1 – No for a 99% approval

Vicki Yeats - 185 - Yes; 6 - No for a 97% approval

The five nominated candidates were ratified to a 2 year term on the CLA Board.

8. Ministry Reports

1) Reports were presented by the following live or by video:

- a) Pastor Jenni Colwell, Children's Ministry
- b) Pastor Peter Yoon, Director of Revolution Ministry
- c) Pastor Mark Colwell - Maple Ridge Campus
- d) Pastor Rob Bedard - Serve Pastor
- e) Pastor Derrick wrote his Lead Pastor report and included it with the AGM document package that was distributed to all members prior to the meeting. He reviewed the report and highlighted certain items. The following reports were also provided.
- f) Peter Fassbender - Chair of the CLA Housing Society
- g) Pastor Marty Mittelstaedt - Sooke Campus (Video)
- h) Pastor Joel Reimer - Recovery Church (Video)

Moved and Seconded a motion for the acceptance of the report from the Campuses, Ministries, Board, and the Report of the Lead Pastor. *Carried*

2) Report of the Treasurer

The audited financial statements for CLA for the year ending June 30, 2019 were distributed to all members prior to the meeting as part of the AGM document package. Jeff Chapman, Treasurer, presented the annual financial report and highlighted noteworthy figures as well as provide opportunity for questions.

Moved and Seconded a motion for the acceptance of the audited financial statements for the year ending June 30, 2019. *Carried*

9. Ratification of the Auditor

Jeff Chapman recommended that KPMG Chartered Professional Accountants, LLP be appointed again as the auditors for CLA.

Be it resolved that the membership of Christian Life Assembly hereby appoints KPMG, LLP as the auditor for the June 30 2019-2020 fiscal year in accordance with By-Law 14.3.

Moved and Seconded. *Carried*

10. Annual Borrowing Powers Resolution

Jeff Chapman presented the rationale for the annual required resolution related to CLA's existing banking operating facility with TD Bank.

WHEREAS the Society may from time to time need to borrow money to further the charitable purposes of the Society and it is the intention of the members of the Society that the directors of the Society be authorized pursuant to the bylaws to carry out such borrowing as may from time to time be necessary in the opinion of the directors, from lenders approved by the directors (the "Lenders"), and to grant security therefore.

BE IT RESOLVED, AS A SPECIAL RESOLUTION THAT:

- 1) The Society borrow from Lenders, such amounts as may from time to time be determined by the directors of the Society upon such terms and conditions as may from time to time be approved by the directors of the Society

- 2) The Society hereby grants to the directors of the Society for a period of one year from the date of these special resolutions the authority to grant to the Lenders such security, for loans made by the Lenders to the Society, as may be required, from time to time, by the Lenders, including, without limitation, mortgages of real property (including all indebtedness mortgages), assignments of rent, general security agreements, demand promissory notes, operating loan agreements, and any security which is otherwise included within the definition of “debenture” under the Business Corporations Act of British Columbia.

Be it resolved that the membership of Christian Life Assembly hereby confers general borrowing powers to the Leadership Team for a period of one year as set out in By-Law 5.8(b)

Moved and seconded

Carried

11. Question & Answer

Pastor Derrick provided opportunity for members and attendees to ask questions which occurred.

12. Destruction of Ballots

Motion to destroy the ballots. Seconded.

Carried

13. Prayer

Fred Fulford led in prayer for the new Board members and for CLA’s ministry.

14. Adjournment

Meeting adjourned at 3:30 PM.

Recorded:



Philippe Straforelli
Board Secretary

Nominees to the Board



Jeff Chapman

Jeff and his wife Val, along with their 3 children Jacob (22), Levi (20) and Joshua (17) have been attending CLA since 1995, which is also when he gave his life to Christ. Over the past 25 years Jeff has served on the Board, Missions Committee, in the areas of Missions, Worship, Small Group Leadership, Young Adult Ministry, outreach, as well as teaching classes, Sunday School, and leadership. A significant verse for Jeff currently is Psalm 90:12 which says, "So teach us to number our days, that we may gain a heart of wisdom."



Mallory de la Rambelje

Mallory has been attending CLA for the past 3 years. Mallory graduated from TWU with a BBA and currently works in human resources at a local insurance company. She has served on the Young Adults pastoral team, is a Life Group leader and greeter. Her favorite verse is Joshua 1:9 Have I not commanded you? Be strong and courageous. Do not be afraid; do not be discouraged, for the Lord your God will be with you wherever you go."



Ian Martens

Ian and his wife Danielle have been attending CLA since 2010. He and his wife have three children; Bentley (8), Willow (6) and Lou (4) Ian is the chair of the CLA building committee and works in building development and consulting. A special Bible passage for Ian is Proverbs 3:5-6, "Trust in the Lord with all your heart, and lean not on your own understanding; in all your ways acknowledge Him, and He shall direct your paths." (NKJV)



Benjamin Neff

Benjamin has been attending CLA for the past 12 years. Benjamin is a political communications and public policy consultant. He has served on the hospitality team, in the café, at large events and on the prayer team. The verse that is meaningful to him is, 1 Thessalonians 5: 16-18, Rejoice always, pray without ceasing, give thanks in all circumstances; for this is the will of God in Christ Jesus for you. (ESV)

[CLA]

FINANCIAL

STATEMENT

SUMMARY

Year ending June 30, 2020

Report from the Treasurer

The fiscal year ended June 30, 2020 was unlike any other in many ways. Until March, leadership and the board were addressing the typical questions and challenges regarding future planning and allocations of limited resources. This process is usually complex and challenging as there are so many competing needs and opportunities, and balance must be achieved between short and long-term horizons. In March this year, the onset of this pandemic we are all living through changed everything, and the focus swung sharply to the immediate and survival.

The changes and risks brought on by the pandemic forced leadership to put all attention on conducting the ministry activities they could while preserving the financial viability of the church in the face of a very uncertain future. As Treasurer, I am pleased to say that both the congregation and the Ministry Team responded incredibly well. This, combined with the wage subsidy benefits offered by the government, have seen our church land in a positive financial position at the end of our fiscal year.

First, you, our church people, played a key role through your continued commitment to living generously and supporting the work of the church. I am blessed to be part of such a faithful and God-honouring community.

Second, Pastor Derrick and his team responded incredibly quickly to the challenge, pressing into the difficult decisions and hard work required to both cut costs and develop new and creative strategies to continue meaningful ministry and maintain the reach and impact of the church. CLA's transition to entirely online Sunday gatherings and services streamed live and on demand was remarkable in both speed and quality. These efforts are not without their pain as we have seen significant reductions in both staffing and operational spending. Losing good people is certainly the most difficult part of the process.

Turning to the financials, specifically:

- It is remarkable to see overall revenue for the year down only 9%. After adding \$108k of government wage subsidies, total revenue is down only 6% over the prior year.
- Overall expenses were reduced by 7% over the prior year. This, too, is remarkable considering expenses were trending 3% higher than the previous year at the end of March.
- The combined impact of sustaining revenues, reducing expenses, and wage subsidies resulted in a surplus of \$90,000 from operations, before non-cash amortization expense.
- At \$853,000, the cash position of the church is lower than preferred but sufficient to cover all obligations with some margin left over. This includes \$383,000 of missions, church planting and building fund offerings yet to be disbursed, and a \$393,000 restriction on cash for specific obligations and contingencies.
- The church reduced its long-term debt by \$56,000 over the year and is still enjoying a vacation from principle payments for several months. The year-end long-term debt balance was \$1.16M.

God is the source of all we have, and it is a great honour to have a role in stewarding it for His glory.

Jeffery Chapman - Treasurer

Balance Sheet	2020	2019
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ASSETS		
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Cash in Bank	\$853,190	\$890,193
Investments and other assets	954,918	444,314
Capital assets	6,447,044	6,978,283
	\$8,255,152	\$8,312,790

LIABILITIES & NET ASSETS		
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Accounts Payable & Other current accrued liabilities	\$1,697,307	\$1,278,072
Deferred capital contributions	1,048,477	1,095,811
Long-term debt	1,157,541	1,213,865
Net assets	4,351,827	4,725,542
	\$8,255,152	\$8,313,290

Income Statement	2020	2019
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REVENUE		
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Langley	\$4,633,021	\$4,888,221
Maple Ridge	448,431	517,281
Sooke Harbour	117,086	97,194
Missions	884,117	955,614
	\$6,082,655	\$6,458,310

EXPENSES		
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Langley	\$4,601,838	\$4,883,148
Maple Ridge	380,157	445,546
Sooke Harbour	105,541	122,996
Missions	905,429	1,022,696
	\$5,992,965	\$6,474,386

Excess (deficiency) of revenue over expenses before the under-noted - operating	\$89,690	\$(16,076)
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NON-CASH ITEMS		
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Net Amortization	\$(469,336)	\$(454,842)
Gain (loss) on disposal of capital assets	5,931	39,749
	\$(463,405)	\$(415,093)

Deficiency of revenue over expenses	\$(373,715)	\$(431,169)
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